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**MAST 2022 – Marine Services**  
**Crane & Spar Hoist Operating Procedures & Waiver**  
(Subject to change without notice)

Operating Guidelines

- 1) The Crane and or Spar Hoist (Crane) is to be kept locked with access available by APPOINTMENT only, by contacting the Club Manager.
- 2) Crane is to be accessed and used by LYC Members only, in good standing, who is an LYC Approved Operator (Operator).
- 3) The Commodore or Vice Commodore will approve all Operators for the use of the crane. A list of approved Operators will be maintained by the Club Manager who will also maintain a usage log.
- 4) Members may use the Crane to launch and lift boats and mast stepping and for no other purposes.
- 5) Crane use is permitted only after the fee for use (Lift or Haul) has been paid and the waiver signed and provided to the Club Manager.
- 6) Boat Owners will be mindful of others who may be waiting for use and expedite their time at the dock, on the wharf and accesses to accommodate others, minimizing “hang time”.
- 7) Vehicles and or trailers are not to be left on the wharf or access points.
- 8) Fees for Regattas and events may be waived, as approved by the Commodore.
- 9) Operators will follow the following guidelines.

Crane Use Procedures

- 1) Complete and sign the waiver and pay the fee, if applicable.
- 2) Obtain access to Crane from Club Manager.
- 3) Operator will secure and maintain the worksite. Individuals who are not participating in the launch/lift are not to be within the work area.
- 4) Operator is to control and be responsible for all persons within the worksite.
- 5) Operator is to ensure that adequate personnel is available, a minimum of 3 adults.
- 6) “Safety First”. All persons are to use safety equipment. Hard Hats are provided.
- 7) Operator is responsible and in control of the process and can start or stop the process, as necessary.
- 8) Operator is to certify that the load does not exceed the **safe working limit of the crane, 5 tons (10,000 lbs.)**. Boats are to be made as light as possible prior to launch/lift.
- 9) Operator will ensure not to allow anyone to work under the load until the load is on its support or blocking, with bow/stern guy lines secured.
- 10) Operators are to ensure minimum “hang” time without vessel support.
- 11) No person is to be on board the boat during launch/lift.
- 12) Lifts are not to be conducted in high winds or heavy rain conditions.
- 13) After completion of lift, the crane is to be secured with boom facing shoreward, lines taught, and chain/hook retracted.
- 14) Crane operation is at the discretion of the Operator and/ or the LYC General Manager.

**2022 MAST – Marine Services**  
**Use of Crane / Spar Hoist Waiver**

I, \_\_\_\_\_ assume all risk associated with the use of the crane/hoist/ Launch for the launch/haul out of the Vessel \_\_\_\_\_ on this \_\_\_\_\_ (day) of \_\_\_\_\_ (month), 2022, or any other day following this date I may use the crane during the 2022 year.

I have read the Crane & Spar Hoist Operating Guidelines and Crane Use Procedures provided above, and I confirm I understand the same and that I am experienced with the crane and use of the crane and do not require any assistance. I understand that the crane is locked and available by APPOINTMENT ONLY through the LYC General Manager or their designate. I understand that an LYC Approved Operator must be in attendance and direct the use of the crane.

I agree to hold harmless and indemnify the Lunenburg Yacht Club and/or any Lunenburg Yacht Club Employees, Directors, and or Members including those who may assist me in the use of the crane, for all loss or damage arising out of the use of the crane, while being on LYC Property, including but not limited to damage to any vessel or any person thereon howsoever caused including loss or damages occasioned by the negligence of my operation of the crane.

Name (print): \_\_\_\_\_ Name (signature): \_\_\_\_\_ Date: \_\_\_\_\_

Received on Behalf of LYC: \_\_\_\_\_ Date: \_\_\_\_\_