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MAST – Marine Services

Crane & Spar Hoist Operating Procedures

Policy # 120618 (subject to change without notice) Ver 2-20/06/18

Operating Guidelines

- 1) The Crane and or Spar Hoist (Crane) is to be kept locked with access available by APPOINTMENT only, by contacting the Club Manager.
- 2) Crane is to be accessed and used by LYC Members only, in good standing, who is an approved operator.
- 3) The Commodore or Vice Commodore will approve any and all Operators for the use of the crane. A list of approved Operators will be maintained by the Club Manager who will also maintain a usage log.
- 4) Members may use the Crane to launch and lift boats and mast stepping and for no other purposes.
- 5) Crane use is permitted only after the \$100 fee per boat (Lift or Haul) has been paid and the waiver signed and provided to the Club Manager.
- 6) Boat Owners will be mindful of others who may be waiting for use and expedite their time at the dock, on the wharf and accesses to accommodate others.
- 7) Vehicles and or trailers are not to be left on the wharf or access points.
- 8) Fees for Regattas and events may be waived, as approved by the Commodore
- 9) Operators will follow the following guidelines.

Crane Use Procedures

- 1) Complete and sign the wavier and pay fee, if applicable.
- 2) Obtain access to Crane from Club Manager
- 3) Secure work site
- 4) Safety First at all times
- 5) Operator is to ensure that adequate personnel are available, minimum of 2 adults.
- 6) All persons are to wear appropriate safety equipment. Hard Hats are provided.
- 7) Operator is in responsible and in control of the process at all times, and can start or stop process as necessary.
- 8) Operator is to control and be responsible for all persons within the work site at all times.
- 9) Operator is to certify that the load does not exceed the safe working limit of the crane, 5mt.
- 10) Do not stand under or allow others to work under the load until the load has on its support or blocking, with guy lines secured.
- 11) Lifts are not to be conducted in high winds or heavy rain conditions.
- 12) After completion of lift, crane is to be secured with boon facing shoreward, lines taugt and chain/hook retracted.
- 13) Crane operation is at the discretion of the Operator and/ or the LYC General Manager.

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Use of Crane / Spar Hoist Waiver

I, _____ assume all risk associated with the use of the crane/hoist/ Launch for the launch/haul out of the Vessel _____ on this _____ (day) of _____ (month), 2018.

I have read the Crane & Spar Hoist Operating Guidelines and Crane Use Procedures provided above, and I confirm I understand same and that I am experienced with the crane and use of the crane and do not require any assistance. I understand that the crane is locked and available by APPOINTMENT ONLY through the LYC General Manger or their designate. I understand that if assistance is required, the Lunenburg Yacht Club will provide assistance by appointment.

I agree to hold harmless and indemnify the Lunenburg Yacht Club and/or any Lunenburg Yacht Club Employees, Directors and or Members including those who may assist me in the use of the crane, for all loss or damage arising out of the use of the crane, including but not limited to damage to any vessel or any person thereon howsoever caused including loss or damages occasioned by the negligence of my operation of the crane.

Name (print): _____ Name (signature): _____ Date: _____

Received on Behalf of LYC: General Manager: _____ Date: _____